Editing a Post

Posts · https://mister-mixmania.com/en/support/editing-a-post/

1. Navigate to "Posts"

In the WordPress menu on the left, find **"Posts"** — click it for an overview of all existing posts.

2. Find the post you need

In the overview you can see the title and first line of each post. If you have many posts, use the search bar in the top right.

3. Edit the post

Hover over the post you want to edit — two options appear:

- **Edit:** opens the full editor (content, title, categories, tags, etc.).
- **Quick Edit:** changes basic details like title, date, or visibility without opening the full editor.

4. Making changes

- **Edit text:** directly in the block editor.
- **Add/change media:** via the corresponding button.
- **SEO and metadata:** check and optimize using the Rank Math analysis.
- **Categories and tags:** adjust or add.
- **Publish date:** back- or forward-date if needed.

5. Saving changes

Update applies the changes live. **Save as draft** if you're not finished yet.

Tips

Use **Preview** before updating. WordPress keeps older versions as **Revisions** — if something goes wrong, you can restore an earlier version.